



New to Nature Placement

Engagement Assistant

CLOSING DATE: 12.00pm on Friday 17th February 2023

Cymdeithas Eryri Snowdonia Society | Charity Registration
number 1155401

Caban, Brynrefail, Caernarfon, Gwynedd LL55 3NR

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[www.snowdonia-society.org.uk]



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ABOUT NEW TO NATURE

Thank you for your interest in this New to Nature placement.

New to Nature is an exciting programme of paid work placements in nature-focused roles. This is one of 70 roles that will be created across the UK to encourage young and diverse talent into the Natural Environment sector.

We're particularly interested in receiving applications from young people (aged 18-25) who are from ethnically diverse backgrounds, who are living with a disability or are from low-income households.

You'll get paid a good wage from a placement that helps the environment, learn loads of skills to boost your CV and get access to a Youth Employment Coach to help you plan your future career. There'll also be opportunities to learn about potential careers in the natural environment, and (should you wish to) connect with the other young people working in New to Nature roles across the country.

This is a unique opportunity to try something new, and to take a first step on a career path where you can make a real difference. The natural environment needs you!

We hope you will join us on this exciting journey!



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ABOUT Cymdeithas Eryri Snowdonia Society

Cymdeithas Eryri (Snowdonia Society) is Snowdonia's conservation charity, established in 1967. Cymdeithas Eryri helps people to make a difference for the wonderful places that make Snowdonia special.

Today we are the leading independent organisation in Wales which focuses on National Parks. We have 9 staff, hundreds of volunteers and over 1400 members. Our aim as a registered charity is to protect and enhance the beauty and special qualities of Snowdonia and to promote their enjoyment in the interests of all who live in, work in or visit the area both now and in the future.

Our staff and volunteers are a great team. That team works with lots of other organisations to carry out positive practical conservation and land care work all over Snowdonia National Park. Looking after special places takes special people – so come and join us!

Benefits of working with us:

- ✓ Flexible working - We operate agile working and a culture of trust.
- ✓ Holiday Entitlement – 28 days plus bank holidays (pro rata)
- ✓ Pension - 6% employer contributions
- ✓ Travel expenses for all out of office work
- ✓ Training and support provided
- ✓ Living wage employer
- ✓ Fair Play Employer
- ✓ Enhanced terms for maternity, paternity, adoption and shared parental leave, subject to qualifying length of service.
- ✓ We actively support all staff members and have thorough equality, diversity and inclusion, neurodiversity and menopause and menstruation policies, all available on request.
- ✓ We encourage and support all employees to pursue development opportunities



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RECRUITMENT PROCESS

APPLICATION

You can apply for this placement via the following link:

www.surveymonkey.co.uk/r/NTNPlacementApplication22

This is hosted by Groundwork UK who will check the suitability of applicants, before passing the application on to the placement organisation, who will shortlist applicants to an informal interview process.

Please ensure you carefully select the correct role from the drop-down list, to ensure your details are passed to the correct placement organisation.

If you have any questions about the application form, contact Groundwork UK at: newtonature@groundwork.org.uk

INTERVIEWS

We will contact you to let you know whether you have been shortlisted for interview.

We expect to conduct interviews in person or via video call **Wednesday 1st March**

If you have any questions about the role or interview process please contact us at: mary-kate@snowdonia-society.org.uk



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PLACEMENT DESCRIPTION

Placement title:	Engagement Assistant
Organisation:	Cymdeithas Eryri Snowdonia Society
Contract type:	12 Months, Fixed term
Number of hours per week:	35 hours per week. Will consider part time role as a reasonable adjustment. Flexible to meet the needs of the individual and the Snowdonia Society
Working pattern:	
Hourly rate of pay	£10.90 per hour (Real living wage)
Responsible to:	Mary-Kate Jones
Location:	Office: Caban, Brynrefail. Home working options available. Face to face work may take place all over Northern Snowdonia.
Accessible by public transport:	Yes. Brynrefail where our office is based is on the regular bus route between Bangor and Llanberis. Any locations for face to face work will be agreed in advance considering the transport needs of the individual appointed.
Anticipated Start Date:	Monday 17 th April 2023

ROLE DESCRIPTION

If you want to help look after the environment, this could be the job for you. Thanks to support through the 'New to Nature' fund, we are recruiting a young person for the role of Engagement Assistant.

This diverse role will allow you to gain a wide range of skills and experience to help you engage with the public about a range of environmental and conservation issues - which will help you progress in the environment sector. The third sector plays a vital part in protecting our special landscapes and this is an ideal opportunity to learn more about how charities and not for profit organisations work with both the public and with partner organisations.

As Engagement Assistant you will be trained and supported to:



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- Actively recruit diverse new members, business members, supporters and volunteers for the Snowdonia Society both online and in person.
- Support staff to develop and deliver an outstanding programme of public events and activities which increase the Society's profile and enhance the Society's reputation.
- Support the Society's engagement with community groups and members of the public to help them to manage sites for conservation.
- Work with other staff to develop and progress our work in partnership with other organisations
- Attend other organisation's events and activities as a recruitment and networking platform
- Input to monitoring and evaluation of the Society's work, and, with other staff, develop effective impact reporting.
- Assist with other aspects of the Society's work as necessary
- There will be opportunities to gain experience and skills in practical conservation work and to complete relevant accredited training

PERSON SPECIFICATION

- ✓ We are looking for a Welsh speaker for this public-facing role. Enthusiastic Welsh learners are encouraged to apply
- ✓ Active interest in conservation/environment/Snowdonia
- ✓ Self-motivated, committed, organised and reliable
- ✓ Good communicator
- ✓ Flexibility is required as activities will take place at weekends as well as weekdays, and some evening working may be required. However, this flexibility works both ways and, as long as the needs of the Society are met, we will support you to plan your work around other commitments

SUPPORT AND TRAINING OPPORTUNITIES

This placement is part of a national programme - New to Nature - funded by the National Lottery Heritage Fund. This will include additional elements of training and personal development support provided by Groundwork UK and partners, as well as on the job training and support from Cymdeithas Eryri Snowdonia Society.

Each young person will complete an in-depth induction programme with input from The Prince Trust, along with tailored advice and guidance from a Groundwork Youth Employment Coach at key points during the placement. This may include identifying skills and training opportunities or help with your CV and job search skills.

Cymdeithas Eryri Snowdonia Society will also be providing support for participants, including:

- Induction
- First aid training
- Health and Safety training
- Completion of Eryri Ambassador Scheme
- Shadowing and mentoring opportunities
- Caru Eryri induction and leader training
- In-house accredited training for interested individuals (e.g. in footpath maintenance or invasive species management)

All young people on the New to Nature programme, will be invited to participate in a learning Network. This will create opportunities to take part in different talks, workshops and discussions focused on the environment sector, hosted by Groundwork and our partners.



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